

refreshPEP

Maintaining and building efficiency and effectiveness

refreshPEP is a program designed to assist PEP participants to review their PEP practices and to work towards mastery of the habits, principles and tools that help people to work best. During the day each participant receives two coaching sessions and they re-PEP their physical and electronic work environments.

refreshPEP can also incorporate ePEP content (focused on PEP skills in the electronic environment) into the day.



During the morning training session, we review the principles of organisation and best practice workflow.



Participants implement the agreed action that they need to take to enhance their efficiency.

Break



Review of the elements of effectiveness.



Participants identify what is, and is not, working and re-energise their efficiency and effectiveness practices.

Audience: All participants *must* have attended a PEP program in the past.

Group size: Up to 6 participants or up to 10 participants

Duration: One Day

refreshPEP includes pre-program consultation, one day of facilitation and coaching for up to 6 or 10 participants, and program manuals.



To discuss or book these programs, please contact:

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Our programs can be procured through Panel Agreements including:

Department of Industry, Innovation and Science LDS (SON3408303)

Australian Federal Police Capability Support Services Panel (SON 3538332)